



Marjon Ceramics, Inc.  
3434 W. Earll Drive, Suite 101  
Phoenix, AZ 85017  
Ph 602-272-6585 fax 602-272-1507  
marjonpx@marjonceramics.com

Dear Valued Customer,

We are excited about ceramics benefiting our community. There are many requests for donations each year and we have a limited budget to work with. We've decided that donating clay for this great cause is the best use of our resources. It is imperative that the exposure we receive during these events is acknowledged by the community in order to justify the expenditures. The cost of all Empty Bowls clay donations is shared by Marjon Ceramics, Inc. and Laguna Clay Co.

In order to keep up with the number of requests there are each year, we've had to make a few changes. Effective 2015, Marjon and Laguna will match the Empty Bowls clay that you purchase up to 1,000 pounds. I.e.: you buy 1,000 pounds and we will donate 1,000 pounds. We hope that this works for you and that we can continue to make a big impact eliminating the heartbreak of people within our own cities going hungry.

Please be sure to complete the following forms so that we can evaluate your request. The information that you provide will allow us to promote your event(s) on our websites and in other electronic formats. Completing this form in a timely manner will enable us to determine how we can support you in this endeavor. You will be contacted with our determination.

Respectfully Yours,

Jayne Michael  
Empty Bowls Coordinator  
Marjon Ceramics, Inc.

Cc: Julie Brooks, Laguna Clay Co Julie@lagunaclay.com



**Marjon Ceramics, Inc.**  
 3434 W. Earll Dr. Suite 101  
 Phoenix, Az. 85017-5284  
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 marjonpx@marjonceramics.com

EMPTY BOWLS CLAY DONATION REQUEST

Name and address of entity organizing the event:

Agency Name	
Person's Name	
Address	
City & zip code	
Phone & email	

	Please read and initial the following statements:
	I/We agree to prominently display Marjon Ceramics, Inc.'s and Laguna Clay Co's name and logo in all public relations stories, advertisements, event fliers, posters, emailings etc. and supply those documents to Marjon Ceramics, Inc and Laguna Clay Co for inclusion in print and electronic publication. ie: Laguna Clay Co on Face Book, Laguna Forum, Marjon website, Arizona School of Fired Arts postings.
	I/We grant Marjon Ceramics, Inc and Laguna Clay Co. permission to use all materials supplied by us for promotional purposes as they see fit.
	I/We will provide results from the charity detailing the amount of money donated within 2 weeks of the event.

Will there be any "throw-a-thon(s)" for the event(s)?     yes     no  
 If yes, please provide location(s), date(s) and time(s) of the throw-a thon(s)  
 Please attach additional page if needed.

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Location(s), date(s) and time(s) of sales event(s). Please attach additional page if needed.

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Estimated number of bowls to be produced: \_\_\_\_\_ Estimated amount of money to be raised: \_\_\_\_\_

Name(s) of Tax Exempt Charity(ies) that is/are the recipient(s) of this fundraiser:

Charity name	Contact name	Phone & email

- I/We have attached a current copy of the receiving charity's
- 501(c)(3) letter from the IRS
  - copy of the Exemption letter from State of Arizona- Department of Revenue or your Arizona Department of Revenue Transaction Privilege License
  - Arizona Form 5000 with an authorized signature

Signature \_\_\_\_\_ Date \_\_\_\_\_

*Office Use only:*    order#                      quantity                      type of clay